

Bolsover District Council**Safety Committee**9th November 2015**Accident and Stress Statistics July 2015 to September 2015****Report of the Health and Safety Advisor**

This report is public

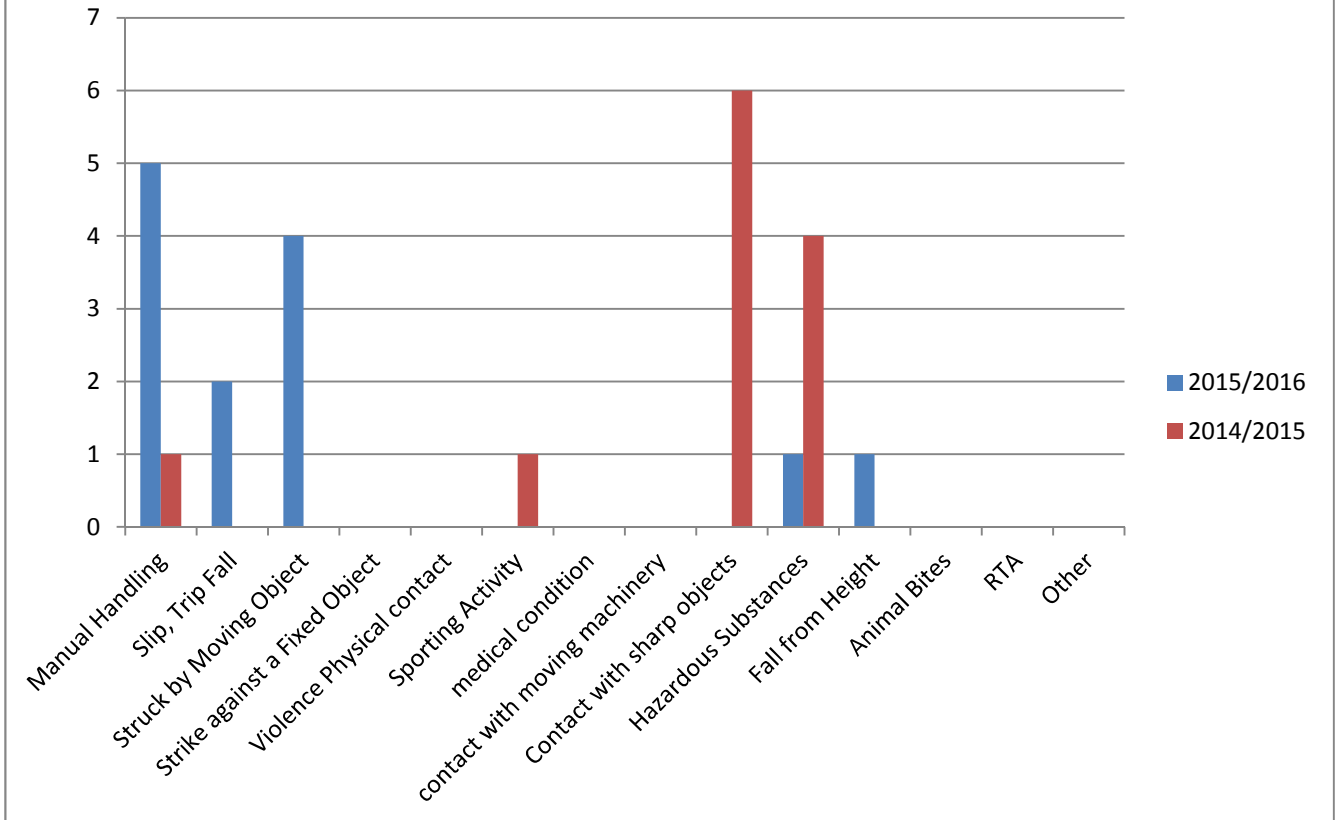
Purpose of the Report

- To provide an update on the authorities accident performance over the last quarter.
- To allow comparison of current accident performance against historical data to demonstrate whether effective continual improvement is being achieved.
- To review key accident indicators so that potential accident trends can be identified and intervention strategies can be developed and delivered.

1 ACCIDENT ANALYSIS DATA & GRAPHS**1.1.1 Accident Type**

CATEGORIES	Manual Handling	Slip, Trip Fall	Struck by Moving Object	Strike against a Fixed Object	Violence Physical contact	Sporting Activity	medical condition	contact with moving machinery	Contact with sharp objects	Hazardous Substances	Fall from Height	Animal Bite	RTA	Other	TOTAL
Employees	5	2	4	0	0	0	0	0	0	1	1	0	0	0	13
Public	1	0	0	0	0	1	0	0	6	4	0	0	0	0	12

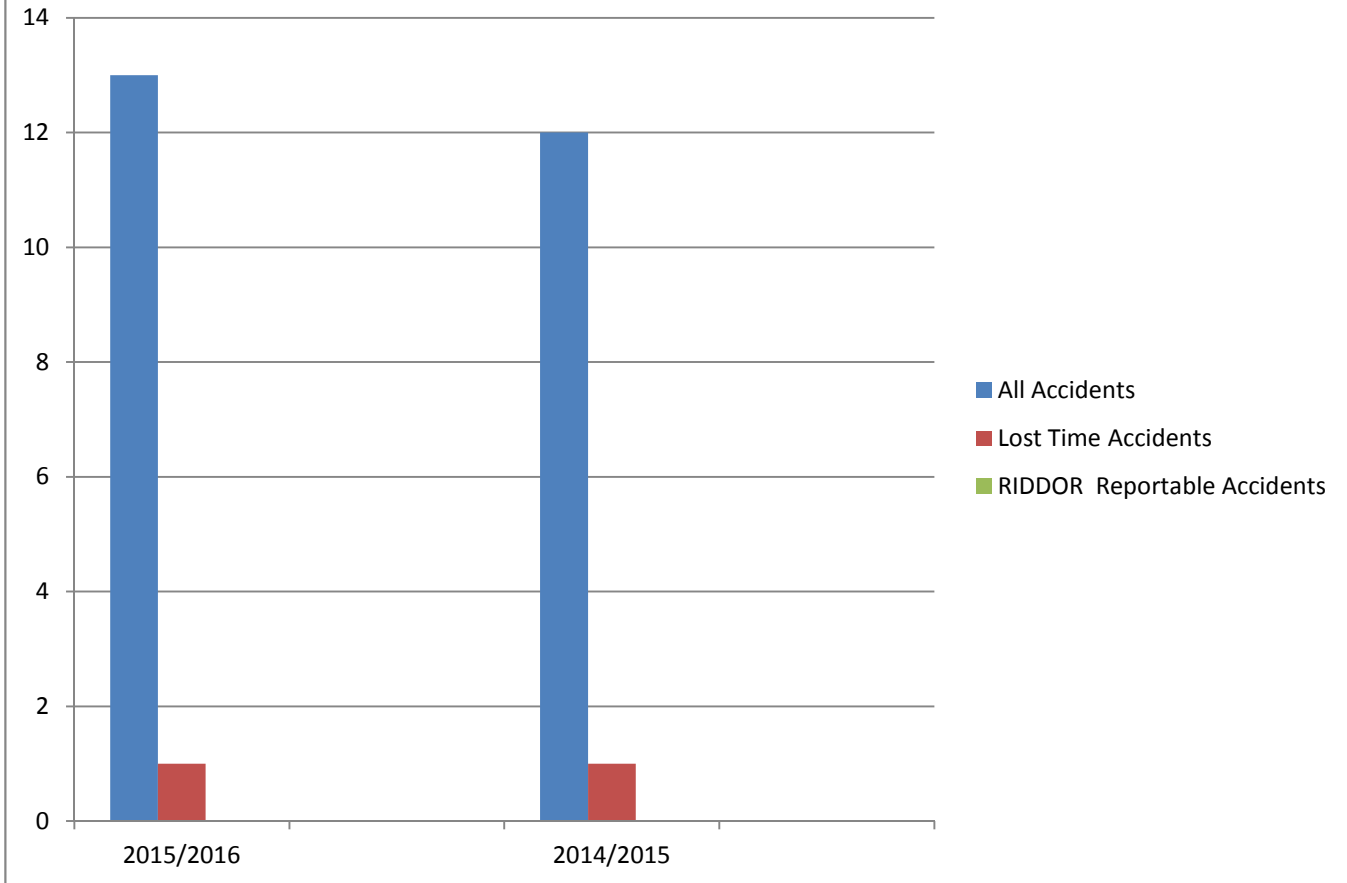
2nd Quarter Employee Accident Type Analysis



1.1.2 Accident Category Totals

MONTH	Employee Accident Numbers 2015/2016			Employee Accident Numbers 2014/2015		
	All Accidents	Lost Time Accidents	RIDDOR Accidents	All Accidents	Lost Time Accidents	RIDDOR Accidents
April	2	1	0	1	0	0
May	5	0	0	2	2	0
June	3	0	1	5	0	0
July	6	1	0	4	1	0
August	5	0	0	4	0	0
September	2	0	0	4	0	0
October				3	0	0
November				5	0	0
December				2	0	0
January				8	0	0
February				3	0	0
March				5	0	0
1 st Quarter	10	1	1	8	2	0
2 nd Quarter	13	1	0	12	1	0
3 rd Quarter				10	0	0
4 th Quarter				16	0	0
TOTALS	23	2	1	46	3	0

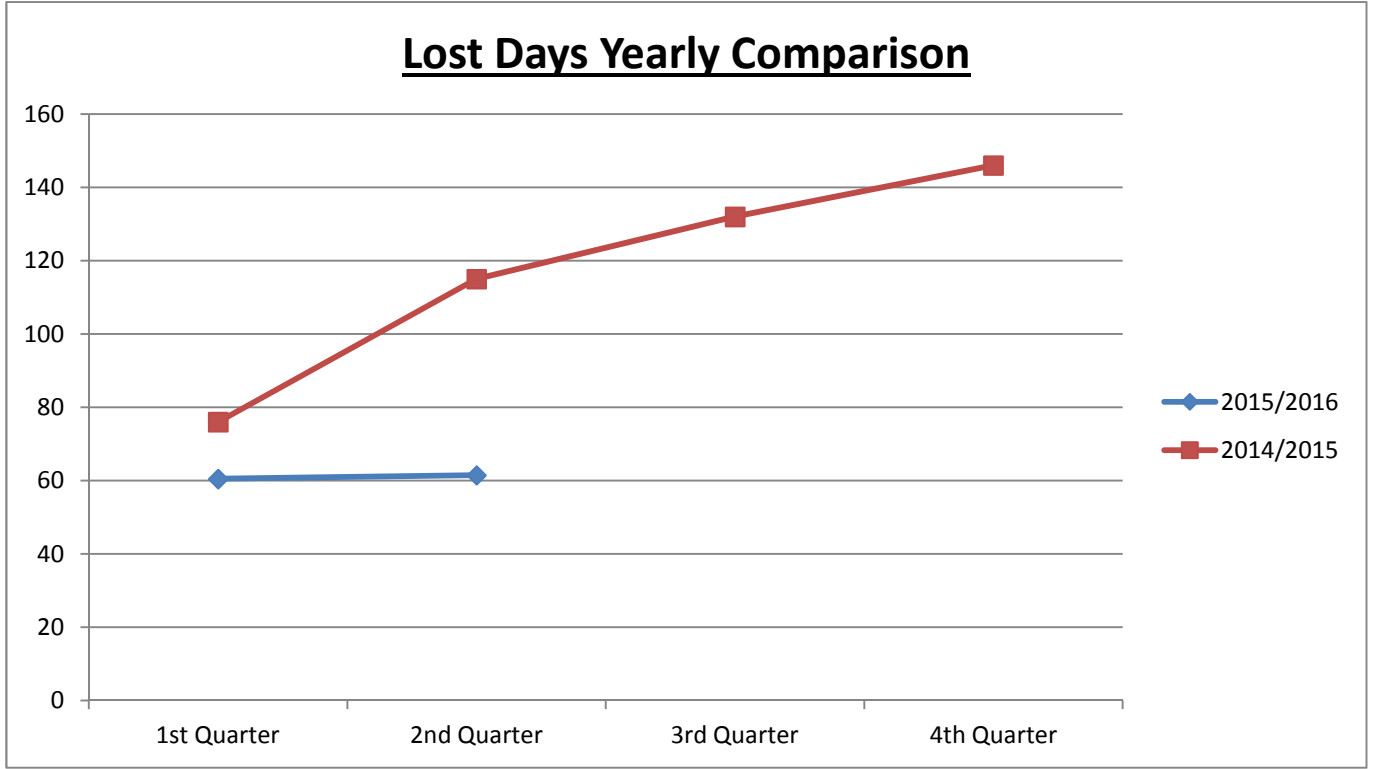
2nd Quarter Accident Category Analysis



1.1.3 Accident Lost Days

	Lost Days for 2nd Quarter 2015/2016	Total Lost Days 2015/2016	Lost Days for 2ndQuarter 2014/2015	Total Lost Days to End of 2 nd Quarter 2014/2015
Customer Service and Improvement				
Leisure				
Human Resources and Payroll				
Economic Growth				
Planning and Environmental Health				
Governance and Monitoring				
Finance/Revenues and Benefits			2	2
Property & Estates				

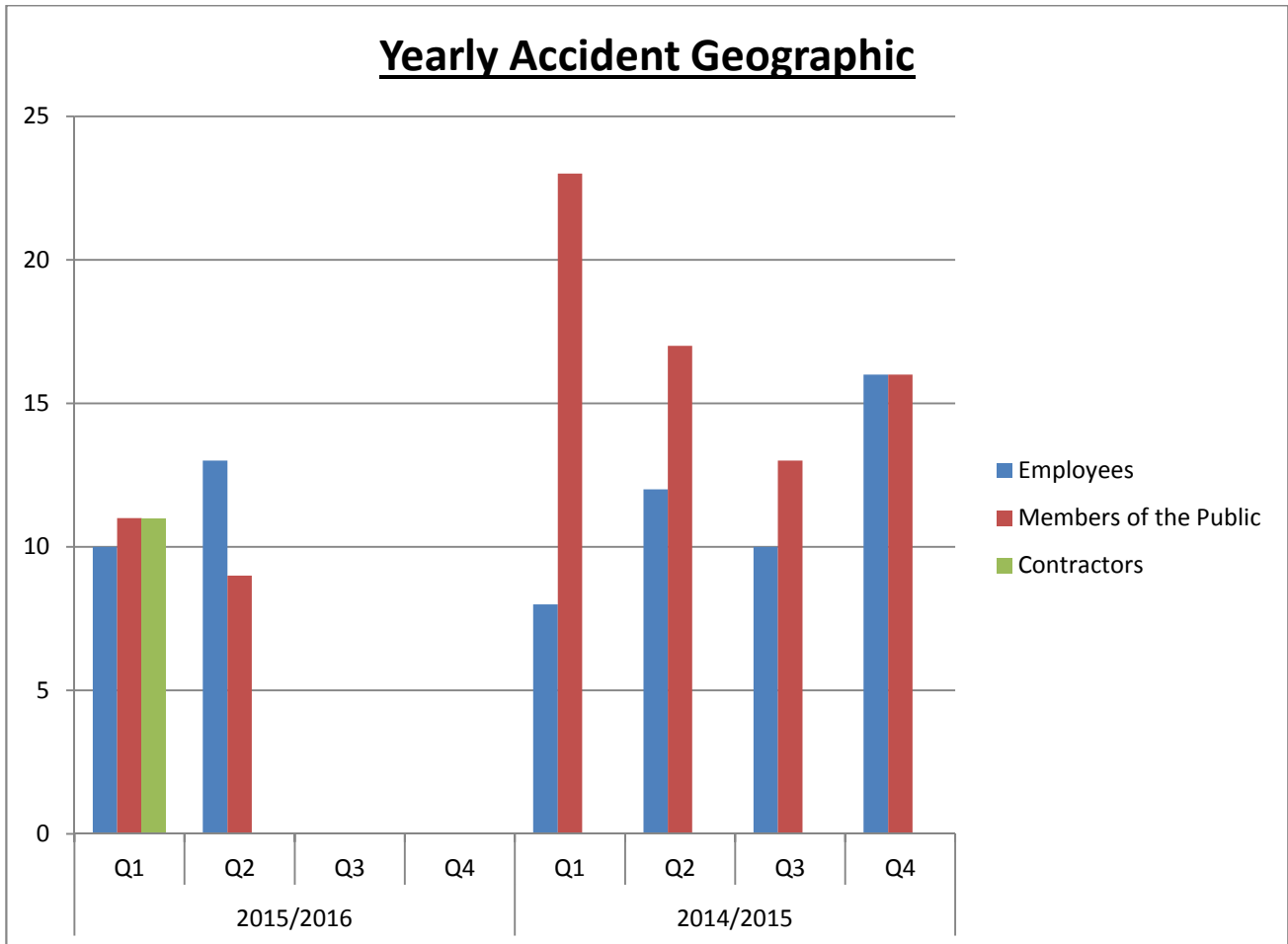
Street Scene			37	113
Housing	1	61.5		
IT				
TOTAL	1	61.5	39	115



1.1.4 Accident Geographic

MONTH	2015/2016			2014/2015		
	Employees	Members of the Public	Contractor	Employees	Members of the Public	Contractor
April	2	2	0	1	5	0
May	5	5	0	2	9	0
June	3	4	0	5	9	0
July	6	2	0	4	10	0
August	5	5	0	4	3	0
September	2	2	0	4	4	0
October			0	3	12	0
November			0	5	1	0
December			0	2	0	0
January			0	8	3	0
February			0	5	4	0
March			0	3	9	0
1st Quarter	10	11	0	8	23	0

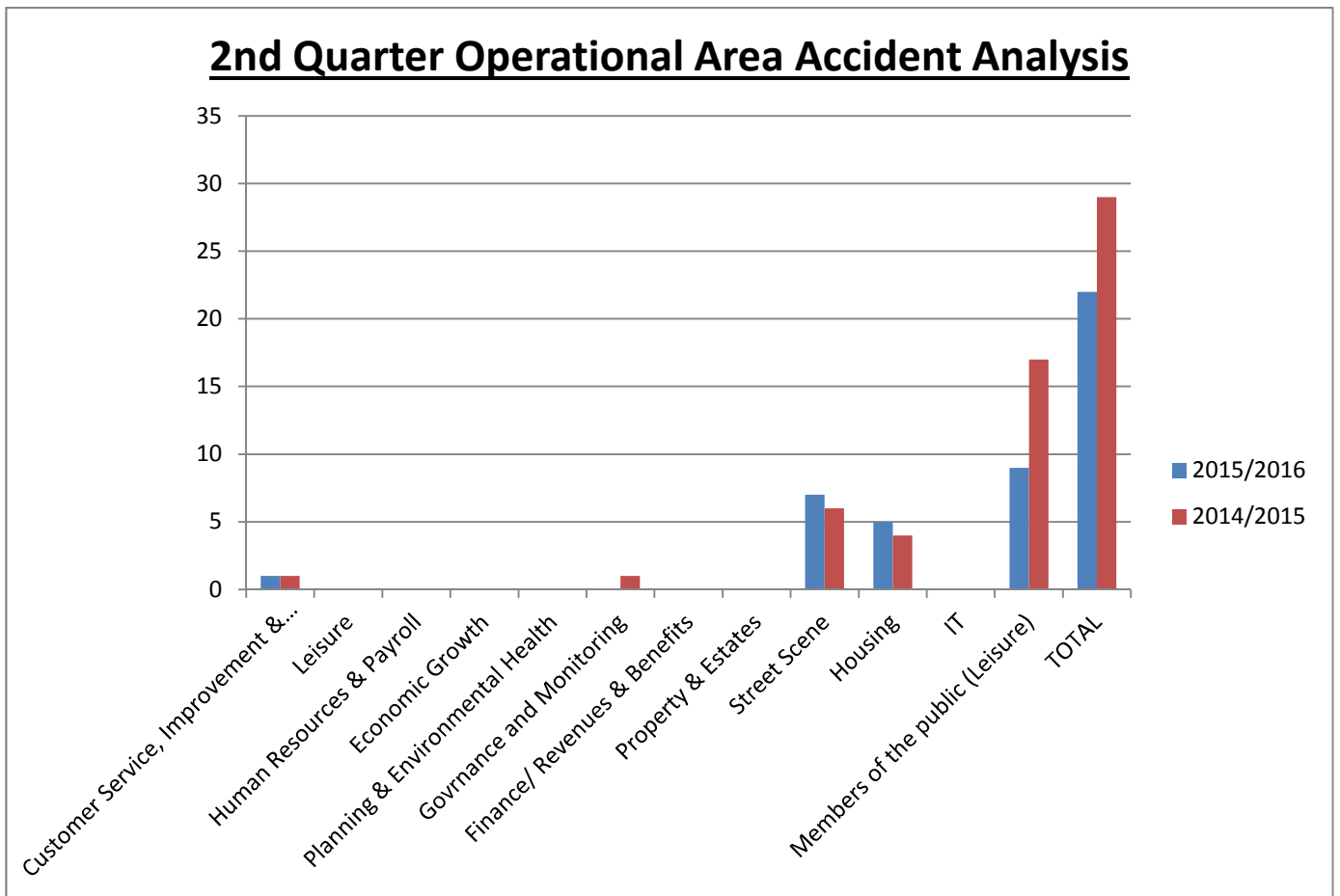
2 nd Quarter	13	9	0	12	17	0
3 rd Quarter				10	13	0
4 th Quarter				16	16	0
TOTALS	23	20	0	46	69	0



1.1.4 Operational Area Accidents

	2nd Quarter Accidents Totals 2015/2016	Yearly Accidents Totals 2015/2016	2nd Quarter Accidents Totals 2014/2015	Yearly Accidents Totals 2014/2015
Customer Service & Improvement	1	1	1	3
Leisure				
Human Resources & Payroll				
Economic Growth				
Planning & Environmental Health				
Governance and Monitoring			1	1
Finance/ Revenues & Benefits				
Property & Estates				
Street Scene	7	8	6	27
Housing	5	14	4	14

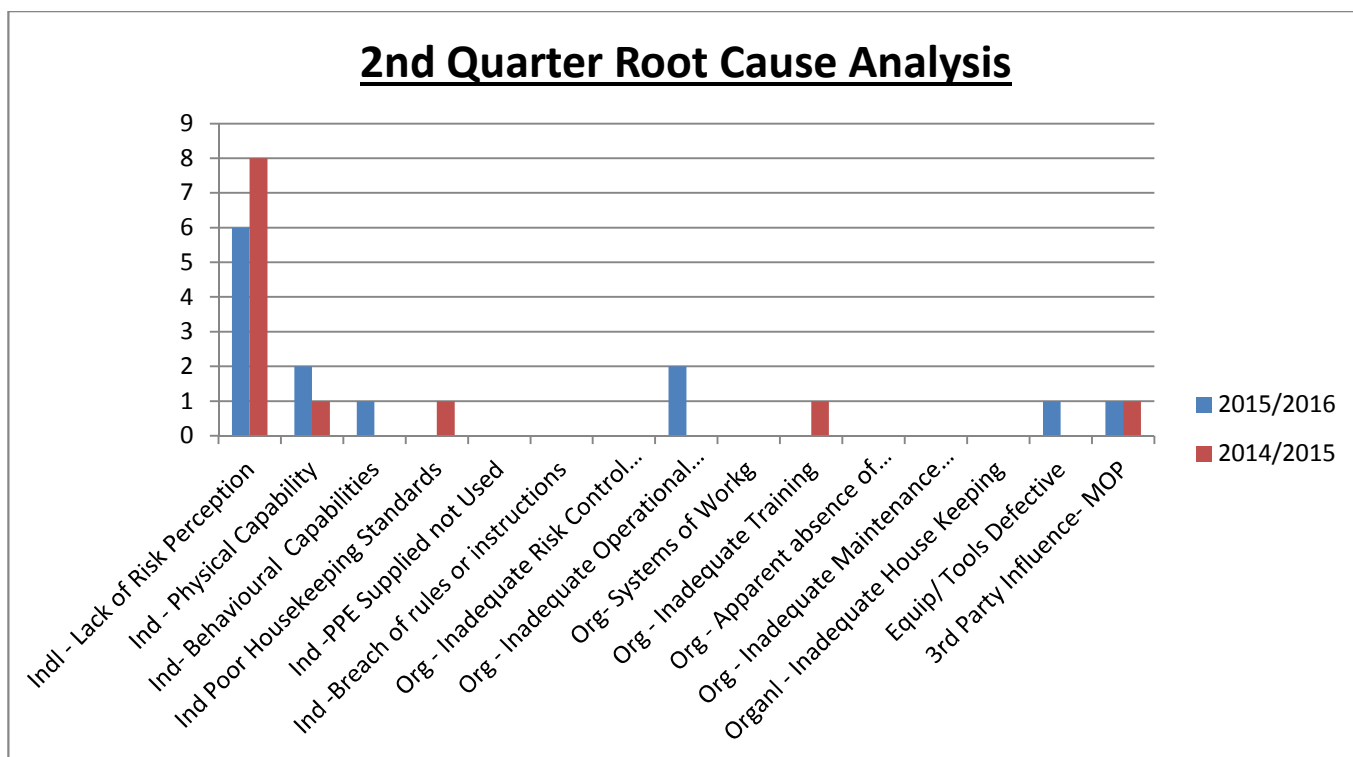
IT				1
Members of the Public (Leisure)	9	20	17	69
TOTAL	22	43	29	115



1.1.5 Incident Root Cause

2nd QUARTER EMPLOYEE ROOT CAUSE CATEGORIES	2nd Quarter 2015/2016	Yearly Total 2015/2016	2nd Quarter 2014/2015	Yearly Total 2014/2015
Ind. - Lack of Risk Perception	6	10	8	27
Ind. - Physical Capability	2	3	1	2
Ind.- Behavioural Capabilities	1	4	0	5
Ind. Poor Housekeeping Standards	0	0	1	1
Ind. -PPE Supplied not Used	0	0	0	0
Ind.- Breach of Rules or Instructions	0	0	0	0
Org - Inadequate Risk Control Selection	0	0	0	0
Org - Inadequate Operational Methods	2	2	0	0
Org - Systems of Work	0	1	0	0
Org - Inadequate Training	0	0	1	1
Org - Absence of adequate Rules	0	0	0	0

Org - Inadequate Maintenance Systems	0	0	0	2
Org - Inadequate House Keeping	0	0	0	0
Equipment/ Tools Defective	1	1	0	1
3rd Party Influence- member of the public	1	2	1	7
TOTAL	13	23	12	46



1.1.6 Key Issues Identified.

- The main causes of employee accidents in the quarter were:
 - Manual Handling (38.5%)
 - Strikes by Moving Objects (30.8%)
 - Slips, Trips and fall (15.4%).
- The number employee accidents recorded in the quarter has slightly risen over the same period last year however the number of lost time incidents has remained static.
- The number of days lost recorded in the quarter has significantly reduced from the same period last year and the yearly overall total to the end of the 2nd Quarter has seen lost days drop from 115 days in 2014/2015 to 61.5 in 2015/2016 a reduction of 47%.
- The overall number of accidents occurring within the authority in the 2nd Quarter fell by 24% over the same period last year.
- In 2014/2015 public accidents accounted for 59% of the accidents recorded in the 2nd Quarter however this figure has fallen to just 41% in 2015/2016.

- Leisure Services (41%), Street Scene (32%) and Housing Services (23%) remain the operational areas with the highest number of accidents occurring in the quarter however this is very much in line with the risk profile of these operational areas.
- The main route cause of employee accidents were Lack of Risk Perception (46%), Individual Physical Capabilities (15%) and Inadequate Operational Methods (15%).

1.2 KEY PERFORMANCE INDICATORS

Accident Incident Rate (AIR)

$$\text{AIR} = \frac{\text{Number of Reportable Accidents over last 12 months} \times 100,000}{\text{Average Number of Employees for Period}}$$

$$= \frac{1 \times 100,000}{503}$$

$$= 199 \text{ (As at 30th September 2015)}$$

Accident Frequency Rate (AFR)

$$\text{AFR} = \frac{\text{Number of Reportable Accidents} \times 100,000}{\text{Total Number of Person Hours Worked}}$$

Total Number of Hours Worked = Weekly Hours X Number of Weeks (50 is taken as base a base figure) X Number of Employees

$$= \frac{1 \times 100,000}{37 \times 50 \times 503}$$

$$= \frac{100,000}{930550}$$

$$= 0.11 \text{ (As at 30th September)}$$

Hours since Last Reportable Accident

Person Hours Worked per Day X Number of days since Last Reportable Accident

$$= (5.29 \times 503) \times 124$$

$$= 329,947 \text{ Hours (as at 30th September 2015)}$$

1.3 EMPLOYEE ACCIDENT RECORDS

Date of Incident	Incident Details	Type of Incident	Incident Severity	Lost Time Days (Actual)	Report able?
28/09/15	Injured party stumbled and fell onto knee	Slip, Trip, Fall	Minor Injury - No Lost Days	0.00	No
01/09/15	Injured party was struck in eye with ball whilst coaching an activity	Struck by moving object	Minor Injury - No Lost Days	0.00	No
18/08/15	Injured party bruised arm when bin fell of bin hoist	Struck Against Fixed Object	Minor Injury - No Lost Days	0.00	No
14/08/15	Whilst stepping over small fence injured party tripped and fell to floor	Slip, Trip, Fall	Minor Injury - No Lost Days	0.00	No
14/08/15	Injured party fell from step ladder when they toppled over.	Fall from height	Minor Injury - No Lost Days	0.00	No
07/08/15	Whilst using lifting aid to lift elderly Injured party strained her back.	Manual Handling	Minor Injury - No Lost Days	0.00	No
07/08/15	Whilst loading waste bin onto vehicle bin hoist Injured party strained shoulder	Manual Handling	Minor Injury - No Lost Days	0.00	No
11/07/15	Injured party stumbled whilst using hedge trimmer and cut leg	Contact with Machinery	Minor Injury - No Lost Days	0.00	No
20/07/15	Injured party strained back when carrying bucket of gutter waste	Manual Handling	Minor Injury - No Lost Days	1.00	No
13/07/15	Injured party slipped with Stanley when cutting open cardboard box and cut thumb.	Contact with sharp object	Minor Injury - No Lost Days	0.00	No
07/07/15	Injured party knocked mug of hot tea over herself	Struck by moving object	Minor Injury - No Lost Days	0.00	No
06/07/15	Injured party cut thumb on boiler expanding vessel	Struck Against Fixed Object	Minor Injury - No Lost Days	0.00	No
01/07/15	Loading boxes onto trolley, trolley toppled over hitting individual in face	Manual Handling	Minor Injury - No Lost Days	0.00	No

2 Conclusions and Reasons for Recommendation

All Items – It is recommended that the committee consider and note the information provided.

3 Consultation and Equality Impact

The report will be formally reviewed at the health and safety pre-meeting. Any issues highlighted by this process will then be referred to the Equalities and Diversities' Officer for guidance and resolution.

4 Alternative Options and Reasons for Rejection

Not applicable for this report.

5 Implications

5.1 Finance and Risk Implications

It is not envisaged that there is any significant financial implications connected with this report as the report seeks to provide the Safety Committee with accident performance data to enable it to effectively monitor the authorities overall health and Safety performance and any financial outlays would have already been addressed as part of the accident investigation process.

5.2 Legal Implications including Data Protection

The report should not have any legal implications on the authority other than ensuring that sufficient information has been supplied to ensure it can manage its health and safety provision and meet all requirements of the Management of Health and Safety Regulations 1999.

5.3 Human Resources Implications

There are no initial human resources implications connected with this report however Should accident investigation findings show the individual or individuals have failed to work appropriately in-line with agreed procedures then it may be necessary to evoke the authority's disciplinary procedures as a means of dealing with this.

6 Recommendations

That Safety Committee considers and note the information provided.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	
Links to Corporate Plan priorities or Policy Framework	

8 Document Information

Appendix No	Title
	Not applicable for this report
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Not applicable for this report	
Report Author	Contact Number
Health and Safety Advisor	242403

Report Reference –